

JOB DESCRIPTION - VOCAL DIRECTOR

Society: Taieri Musical Society

Production: Moana Junior

Vocal Director

1. Purpose

The work of the Vocal Director is important in the staging of a musical as it is them who sets the standard for the sound quality of the production. They will work alongside the Director and Choreographer to do this by:

- Interpreting the score
- Casting the production (in collaboration with the Creative Team)
- Planning music rehearsals
- Teaching the music to the cast
- Guiding vocalists in their vocal performances
- Providing guidance around vocal health
- Doing their best to ensure the musical aspect of this production is brought to the stage and represents Taieri Musical's interests.

Please note that for this production, click tracks are used for all music.

2. Overall Duties

To bring together the music of the production.

3. Scope/Responsibilities

3.1 Preparation

- Become familiar with the show and the Director's vision.
- Become familiar with the culture(s) represented in this piece and work with the Cultural Advisor to ensure that they have enough knowledge to bring justice to the work and the people it represents.
- Know the music and show thoroughly..
- In consultation with the Creative Team and Production Manager, decide on rehearsal days/dates, and prepare a rehearsal schedule.
- Identify times that repetiteurs will be needed (if relevant).

3.2 Child Safety and Junior Theatre

Junior Theatre is a unique avenue of musical theatre and therefore has a variety of needs that are not necessarily seen in other productions. We expect that all members of the creative team see their responsibility not only for creating the product, but for providing a safe and educational environment for our young actors to learn more about their craft. Duties around this include:

- Submit to being police vetted in a timely fashion in order to ensure results are in before auditions begin.
- Follow child safety guidelines throughout the process of this production.
- Ensure that they are never working with only one actor in the rehearsal room, unless the Production Manager, or a member of the Creative Team or committee is present.
- Be responsible for ensuring the teaching of theatre etiquette and stagecraft relevant to musical theatre to a new and possibly inexperienced cast.

3.3 Auditions

- In conjunction with the Director and Choreographer, select relevant material for auditions (scenes, songs etc.)
- Coordinate with the rest of the Creative Team and Production Manager to put together an audition pack and requirements.
- Cast the show in collaboration with the Director, Choreographer and Cultural Advisor(s), and ensure the Production Manager is informed in time to take it to the Committee for ratification.
- In coordination with the rest of the Creative Team, create a casting breakdown that reflects actors' abilities.

3.4 Rehearsals

- In collaboration with the Creative Team, ensure a rehearsal schedule is developed and followed. Make sure all changes are given to the Production Manager with enough time to inform the relevant people.
- Attend all required rehearsals as per the schedule.
- Be sufficiently prepared for rehearsals.
- Ensure that the music is learnt in the designated time.
- Teach the music and vocal parts of the show according to the vision agreed upon with the Director and Choreographer.
- Attend all production meetings.

3.5 Technical

- Be present for all required technical rehearsals.
- Develop the microphone plot in coordination with the Director.

3.6 Post Show

- Ensure all committee resources are returned to the Production Manager in good state.

3.7 Culture

- Work with the Cultural Advisor(s) to ensure they are familiar enough with the culture(s) represented in this production to represent them fairly throughout the production.
- Consult the Cultural Advisor throughout the casting and rehearsal process and take advice where possible.

- Visibly acknowledge and value the culture(s) represented in the production throughout every step of the process.