

JOB DESCRIPTION - DIRECTOR

Society: Taieri Musical Society

Production: Moana Junior

Director:

1. Purpose

The work of the Director is central to the production as it is the Director who sets the vision, alongside the Choreographer and Musical Director, for the production for everyone involved.

They will do this by:

- Interpreting the script
- Casting the production (in collaboration with the Creative Team).
- Planning rehearsals
- Guiding actors in their work during rehearsals, with special mention to the nature of youth theatre and the mentoring that will come with an inexperienced group of performers.
- Doing their best to ensure their creative vision is brought to the stage, and represents Taieri Musical's interests.

2. Overall Duties

To bring together many of the complex pieces of a production including script, actors, set, costuming, lighting, sound and music into a unified whole.

3. Scope/Responsibilities

3.1 Preparation

- Become familiar with the show and create a 'vision' that can be shared with the cast and crew.
- Become familiar with the culture(s) represented in this piece and work with the Cultural Advisor to ensure that they have enough knowledge to bring justice to the work and the people it represents.
- Know the script and show thoroughly.
- Communicate vision to heads of departments, and give requirements.
- In consultation with the Creative Team and Production Manager, decide on rehearsal days/dates, and prepare a rehearsal schedule.

3.2 Child Safety and Junior Theatre

Junior Theatre is a unique avenue of musical theatre and therefore has a variety of needs that are not necessarily seen in other productions. We expect that all members of the creative team

see their responsibility not only for creating the product, but for providing a safe and educational environment for our young actors to learn more about their craft. Duties around this include:

- Submit to being police vetted in a timely fashion in order to ensure results are in before auditions begin.
- Follow child safety guidelines throughout the process of this production.
- Ensure that they are never working with only one actor in the rehearsal room, unless the Production Manager, or a member of the Creative Team or committee is present.
- Be responsible for ensuring the teaching of theatre etiquette and stagecraft relevant to musical theatre to a new and possibly inexperienced cast.

3.3 Auditions

- Select relevant material for auditions (scenes, songs etc.)
- Coordinate with the rest of the Creative Team and Production Manager to put together an audition pack and requirements.
- Cast the show in collaboration with the Musical Director, Choreographer and Cultural Advisor(s), and ensure the Production Manager is informed in time to take it to the Committee for ratification.
- In coordination with the rest of the Creative Team, create a casting breakdown that reflects actors' abilities.

3.4 Rehearsals

- In collaboration with the Creative Team, ensure a rehearsal schedule is developed and followed. Make sure all changes are given to the Production Manager with enough time to inform the relevant people.
- Attend all required rehearsals as per the schedule.
- Be sufficiently prepared for rehearsals.
- Ensure that the show is set on time.
- Set the show according to their vision, collaborating with the Musical Director, Choreographer and Cultural Advisor throughout.
- Attend all production meetings.

3.5 Technical

- Coordinate with Stage Manager to set scene changes
- Coordinate technical rehearsals in collaboration with Stage Manager and Technical Manager.
- Ensure the vision transfers to the stage.
- Hand over to the Stage Manager to take complete control at final rehearsal.

3.6 Post Show

- Ensure all committee resources are returned to the Production Manager in good state.

3.7 Culture

- Work with the Cultural Advisor(s) to ensure they are familiar enough with the culture(s) represented in this production to represent them fairly throughout the production.
- Consult the Cultural Advisor throughout the casting and rehearsal process and take advice where possible.
- Visibly acknowledge and value the culture(s) represented in the production throughout every step of the process.