

## **JOB DESCRIPTION - CULTURAL ADVISOR**

**Society:** Taieri Musical Society

**Production:** Moana Junior

**Cultural Advisor:**

### **1. Purpose**

The purpose in the cultural advisor for this production is to ensure that the culture(s) represented in this work, that is the cultures of Polynesia, are represented fairly and authentically throughout the entire process.

They will do this by:

- Guiding the creative team in the interpretation of script, music and stories.
- Providing (or helping to facilitate the provision of) education of Polynesia for cast, creative and technical members of the production.
- Doing their best to ensure the creative vision is brought to the stage in a way that represents Taieri Musical's interests.

### **2. Overall Duties**

To assist in bringing appropriate cultural representation to all aspects of the production, including script interpretation, casting, set, costuming, choreography and music.

### **3. Scope/Responsibilities**

#### **3.1 Preparation**

- Become familiar with the show and help to create the 'vision' that can be shared with the cast and crew.
- Guide the creative team in becoming familiar with the culture(s) represented in this piece to ensure that they have enough knowledge to bring justice to the work and the people it represents.
- Work alongside the production manager to ensure that opportunities are provided to the creative team to educate themselves about Polynesian context, culture and the origins of the story before the production begins.
- Know the script and show thoroughly.

#### **3.2 Child Safety**

- Submit to being police vetted in a timely fashion in order to ensure results are in before auditions begin.
- Follow child safety guidelines throughout the process of this production.
- Ensure that they are never working with only one actor in the rehearsal room, unless the Production Manager, or a member of the creative team or committee is present.

### **3.3 Auditions**

- Coordinate with the director and other members of the creative team before and throughout the audition process to make sure that casting is fair and authentic, factoring in all relevant aspects.
- Coordinate with the rest of the Creative Team and Production Manager to put together an audition pack and requirements.
- Cast the show in collaboration with the Director, Musical Director and Choreographer.
- In coordination with the rest of the creative team, create a casting breakdown that reflects actors' abilities.

### **3.4 Rehearsals**

- Attend all required rehearsals as per the schedule.
- Be sufficiently prepared for rehearsals.
- Attend all production meetings.

### **3.5 Technical**

- Be available throughout technical rehearsals for guidance where necessary.

### **3.6 Post Show**

- Ensure all committee resources are returned to the Production Manager in good state.

### **3.7 Culture**

- Work with the creative team, cast and crew to ensure they are familiar enough with the culture(s) represented in this production to represent them fairly throughout the production.
- Consult throughout the casting and rehearsal process and give advice where possible.
- Guide the creative team to visibly acknowledge and value the culture(s) represented in the production throughout every step of the process.